Q: Read the case study thoroughly and brainstorm based on “Four-Step Process for Making Ethical Decisions at Work”:

1. Define the problem (or ethical situation).

2. List the facts that appear to be most significant to the decision (and consider who is affected).

3. List two or possible solutions (and how these solutions could impact each person).

4. Decide on a plan of action.

1. Saul shares an office with two other co-workers. Saul does like to talk about his family and his personal life. John used to listen politely. However, John thinks the workplace is for work and not a place to vent. Reggie finds Saul’s monologues amusing but is aware that John is slowly getting angrier and angrier. Saul is also getting more and more irritated with John since John stares at the computer and tunes Saul out when he talks which Saul finds very rude.
2. Kevin is given the job by his female superior to talk to her secretary about wearing revealing in the workplace. Kevin actually thinks the secretary dresses a little too sexy but not over the top. Kevin is irritated that he is being put in a position to talk about what he considers a female issue. Kevin has no idea how to broach the subject and is already uncomfortable about talking about the subject.
3. David has to do a presentation at work. There is one member that always makes sarcastic off topic comments after his presentations that the other employees always laugh at. David feels the comments are meant to undermine his authority. The sarcastic coworker has lower rank than David but is not a subordinate and in another department altogether.
4. Alvin is the manager of a company. The Human Resource Department shortlists several potential female candidates for the interview. Alvin rejected all the candidates even before any of them attended the interview. When questioned by the HR Department, Alvin said that only male staff are reliable and hardworking.

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